



City of Westworth Village  
311 Burton Hill Road • Westworth Village, TX 76114  
817.710.2500 • Fax 817.710.2501

**REGULAR CITY COUNCIL MEETING MINUTES**

**TUESDAY  
JULY 10, 2012**

**PRE-COUNCIL SESSION: 6:45 PM  
REGULAR SESSION: 7:00 PM**

|                   |                    |                  |
|-------------------|--------------------|------------------|
| <b>ATTENDEES:</b> | Mayor              | Anthony Yeager   |
|                   | Mayor Pro-Tem      | Kelly Jones      |
|                   | Council Member     | Jill Patton      |
|                   | Council Member     | Nick Encke       |
|                   | Council Member     | Steve Beckman    |
|                   | Council Member     | Mike Coleman     |
|                   | City Administrator | Roger Unger      |
|                   | City Secretary     | Carol Ann Borges |
|                   | Police Chief       | Douglas Reim     |
|                   | Fire Chief         | John Rodriguez   |
|                   | HC Superintendent  | Sterling Naron   |
|                   | Code Enforcement   | Ryan Studdard    |
|                   | Admin Specialist   | Brandy Barrett   |
|                   | City Attorney      | George Staples   |
| <b>GUESTS:</b>    | P&Z Chair          | Melva Campbell   |
|                   | WRA Secretary      | Ed VonKohn       |

**CALLED TO ORDER at 7:20pm by Mayor Yeager.**

**PRE-COUNCIL SESSION - OMITTED**

**REGULAR SESSION**

**INVOCATION offered by Mr Ed VonKohn.**

**PLEDGE OF ALLEGIANCE led by Mayor Yeager.**

**OPENED PUBLIC HEARING at 7:22pm.**

**The City Council holds this Public Hearing to receive input from the citizens of Westworth Village regarding the re-establishment of a Curfew Ordinance.**

- No public comments received.

**CLOSED PUBLIC HEARING at 7:23pm.**

## RECONVENED INTO REGULAR SESSION at 7:23pm.

### 1. Approval of the Agenda

**MOTION** to approve the Agenda: Steve Beckman

**SECOND:** Nick Encke

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

### 2. Approval of the Consent Agenda:

**MOTION** to approve the Consent Agenda: Nick Encke

**SECOND:** Mike Coleman

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved:

#### A. Approval of the Minutes:

- Regular Council Meeting – June 12, 2012

#### B. Approval of June's Financial Reports:

- TexPool Report
- Monthly Disbursements Report
- Monthly Variance Report

| <b>FUND<br/>BALANCES<br/>JUNE 2012</b> | <b>GENERAL<br/>FUND</b> | <b>WATER<br/>FUND</b> | <b>CAPITAL<br/>PROJECTS</b> | <b>CRIME<br/>CONTROL</b> | <b>DEBT<br/>SERVICE</b> | <b>WRA</b>  | <b>HAWKS<br/>CREEK<br/>GOLF CLUB</b> |
|--|-------------------------|-----------------------|-----------------------------|--------------------------|-------------------------|-------------|--------------------------------------|
| <b>Monthly<br/>Revenue</b>             | \$153,436               | \$99,138              | \$1,140                     | \$36,361                 | \$12,475                | \$641,141   | \$166,159                            |
| <b>Monthly<br/>Disbursement</b>        | \$164,864               | \$53,118              | \$0                         | \$25,176                 | \$0                     | \$16,617    | \$193,925                            |
| <b>TexPool<br/>Balance</b>             | \$110,890               | \$399,876             | \$1,068,632                 | \$59,212                 | \$356,088               | \$466,173   | N/A                                  |
| <b>Cash on Hand</b>                    | \$42,123                | \$252,318             | \$20,216                    | \$92,456                 | \$743                   | \$21,827    | \$549,455                            |
| <b>CDARS<br/>Investment</b>            | \$1,472,378             | \$490,841             | \$689,878                   | N/A                      | N/A                     | \$1,709,690 | N/A                                  |
| <b>CDARS<br/>Interest to Date</b>      | \$4,094                 | \$717                 | \$2,608                     | N/A                      | N/A                     | \$4,154     | N/A                                  |

### 3. Staff Updates:

#### A. Doug Reim, Police Chief

- **PD Calls for Service & Municipal Court Reports** – Reports now include information on Westover Hills and Lakeside.
- **ECA Training Update** – Four of eleven officers have been tested.
- **Employee Update** – Dispatcher Bage turned in two weeks' notice to move to Austin due to his father's failing health.



**B. Ryan Studdard, Code Enforcement**

- **Code Enforcement Report** – 49 Warnings & 6 Citations issued in June.
- **Audit of maintenance facility** confirmed the City is in compliance with TCEQ stormwater requirements.
- **Vision Committee** – will be holding a meeting this week.

**C. John Rodriguez, Fire Chief**

- **Fire Calls for Service** – Reports tracking well. Chief passed around the new FD patch.
- **Mayor Yeager** thanked the Chief for his work with respect to the sale of the Quint. The truck has arrived in York County, PA.

**D. David Curwen, Director of Golf**

- **Golf Club Report, given by Sterling Naron, Superintendent** – Course was closed for two days in June for maintenance and weather. Four hundred and two tournament or event rounds were played, contributing to another record month for rounds and revenue. Completed projects: construction of new nursery green; re-routing of course holes; remodel of upstairs bar; and new scorecard design with new course alignment.
- **Mayor Pro-Tem Jones** is very pleased with the management team at the Club.

**E. Roger Unger, City Administrator**

- **Capital Projects/Infrastructure – Tanny Street Project** is complete; waiting on final walk-through and bill. **Reliable Paving Co** is doing an excellent job on **Holloway and Carb**. Engineers will be bringing design contract proposals for Aton East and Tracyne West to the Council on July 31<sup>st</sup>. **Joint road repair project with Tarrant County** is on tonight's agenda. Councilman Encke asked about **drainage runoff from Westworth Park** - work is on hold.
- **Budget/Disbursements** – Current year is on track. Anything other than operating expenses need prior approval by the Mayor, through the end of the fiscal year. Working through FY 12-13 budget meetings.
- **Library Report** continues to be consistent. Councilwoman Patton will address Library in her update.

**4. Committee Updates:**

- A. Finance Committee** - Kelly Jones, Chair, said Chief Reim made a good PD/CCPD budget presentation to the Committee earlier this evening.
- B. Fire Dept Oversight Committee** – Kelly Jones, Chair, stated that Chief Rodriguez is requesting funding for annual physicals for the firefighters, which will be brought to Council in August.
- C. Library Committee** - Jill Patton, Chair, will conduct her Library presentation prior to the action item, later in the meeting.
- D. Ordinance Committee** - Mike Coleman, Committee Member, stated that the updated Code of Ordinance book has been received from Franklin Legal and copies distributed to Council for review. The book will be on the August agenda for approval. Both Councilman Coleman and Mayor Yeager thanked Brandy Barrett for her hard work on the ordinance review.

## 5. Public Information

### A. Communications:

- City Secretary, Carol Borges, addressed Council regarding providing IPADs, Netbooks, or other **electronic devices for the Council**, to replace the paper packets and documents distributed on a regular basis. The purpose would be to save expenses on paper, ink, packaging and other materials, as well as allowing for higher functionality of presentations in Council chambers where individual monitors are more expensive to replace and maintain, and to provide improved performance with regard to Open Records requests and their effect on personal property. Mayor Yeager asked that a cost analysis be brought to Council in August.

### B. Announcements: None.

- Mrs Melva Campbell thanked the maintenance department for repairing the part of her fence that had been damaged by the street repair contractor.

## 6. Action Items:

### A. Mayor Yeager

Discuss and take action to **elect a Mayor Pro-Tem.**

- **MOTION** to elect Kelly Jones as Mayor Pro-Tem made by Nick Encke. **SECOND** by Steve Beckman. Councilman Jones thanked his colleagues for their trust and would accept the position. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

### B. Mike Coleman

Discuss and take action to **adopt Ordinance No. 343, amending Article 8.02, of the Code of Ordinances, re-establishing a Curfew Ordinance.**

- Per LGC 370.002, a curfew ordinance is required to be renewed every three years.
- **MOTION** made by Mike Coleman. **SECOND** by Jill Patton. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

### C. Mayor Yeager

Discuss and take appropriate action with respect to **providing a subsidy to MedStar Emergency Services.**

- Although participation is not required, it is an annual opportunity to subsidize the rates paid by residents for MedStar services. The City has not chosen to provide a subsidy in the past.
- **Item died for a lack of motion.**

### D. Mayor Yeager

Discuss and take action to **authorize the Mayor and staff to proceed with installing 'No Parking' signs on Tanny Street, Burton Hill Road, and on the east side of Koldin Lane.**

- Mayor Yeager, in concert with Chief Reim, Chief Rodriguez, Roger Unger, and Larry Briones, would like to proceed with the signs and bring the appropriate ordinance to Council in August.
- **MOTION** made by Nick Encke, to authorize Mayor Yeager as written. **SECOND** by Mike Coleman. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.



**E. Mayor Yeager**

Discuss and take action to **select and contract with Tarrant County for a joint road repair project**. Suggested projects are: Red Bird Lane, north Koldin Lane, or McNaughton Lane.

- Joint projects between the City and the County have been very successful and cost efficient. Roger Unger recommends Red Bird Lane, as it is in the worst state of disrepair.
- **MOTION** made by Steve Beckman to select **Red Bird Lane** for the next joint road repair project with Tarrant County. **SECOND** by Kelly Jones. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.


**F. Jill Patton**

Discuss and take appropriate action with respect to **joining the North Texas Library Consortium (NTLC)**.

- Councilwoman Patton presented the requirements, benefits, and cost analysis, as they are known today, of joining the NTLC. In depth discussed ensued.
- **MOTION** made by Jill Patton to join the NTLC, contingent on the approval of all final documents and budgets. **SECOND** by Mike Coleman. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.


**ADJOURNED at 8:19 pm by Mayor Yeager.**

**MINUTES APPROVED BY:**

  
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**Anthony Yeager, Mayor**  
**City of Westworth Village, TX**

This, the 14<sup>th</sup> day of August, 2012.

**SIGNATURE ATTESTED BY:**

  
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**Carol Ann Borges, City Secretary**  
**City of Westworth Village, TX**

